

Notice of Meeting

Licensing Sub-Committee

Tuesday, 23rd August, 2011 at 10.00 am
in Council Chamber Council Offices
Market Street Newbury

Members Interests

Note: If you consider you may have an interest in any Application included on this agenda then please seek early advice from the appropriate officers.

Date of despatch of Agenda: Wednesday, 17 August 2011

FURTHER INFORMATION FOR MEMBERS OF THE PUBLIC

If you require further information about this Agenda, or to inspect any background documents mentioned in the reports, please contact Denise Anns.

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk

Beech Hill Memorial Hall, Wood Lane, Beech Hill, Reading RG7 2BE



Agenda - Licensing Sub-Committee to be held on Tuesday, 23 August 2011 (continued)

To: Councillors Jeff Beck (Chairman), Paul Bryant and Billy Drummond

Substitutes: Councillors Manohar Gopal

Agenda

Part I

Page No.

- | | | |
|-----|--|--------|
| 1 | Declarations of Interest
To receive any declarations of interest from Members. | |
| 2 | Schedule of Licensing Applications | |
| (1) | Application No. 11/01034/LQN Beech Hill Memorial Hall, Wood Lane,
Beech Hill, Reading RG7 2BE | 1 - 28 |

Andy Day
Head of Policy and Communication

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format, such as audio tape, or in another language, please ask an English speaker to contact Moira Fraser on telephone (01635) 519045, who will be able to help.



West Berkshire
C O U N C I L

11/01034/LQN

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£100

LH & L
RECEIVED

Agenda Item 2(1)



Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We Beech Hill Memorial Hall Trustees
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Beech Hill Memorial Hall Wood Lane Beech Hill			
Post town	Reading	Post code	RG7 2BE
Telephone number at premises (if any)	none		
Non-domestic rateable value of premises	£1925		

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Beech Hill Memorial Hall Trustees
Address Beech Hill Memorial Hall Wood Lane Beech Hill Reading RG7 2BE
Registered number (where applicable) Charity No 300116
Description of applicant (for example, partnership, company, unincorporated association etc.) Village Hall Trustees
Telephone number (if any) none
E-mail address (optional) gc.jabell@btinternet.com

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
0	1	072011

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note1)
 Village Hall within its own grounds with dedicated parking. the hall is for use by the village community and by persons who hire the hall for charity, dance, keep fit, party and social events.
 The parish council meets in the hall.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- ~~d) boxing or wrestling entertainment (if ticking yes, fill in box D)~~
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- ~~h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)~~

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

~~**Provision of late night refreshment** (if ticking yes, fill in box L)~~

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) any performance would be within the general hire times and typically from 12 noon to 12 midnight		
Mon					
			State any seasonal variations for performing plays (please read guidance note 4)		
Tue					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5) periodically, if requested by hirers		
Wed					
Thur					
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) any exhibition would be within the general hire times and typically from 12 noon to 12 midnight		
Mon					
Tue			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5) periodically, if requested by hirers		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3) any indoor sport would be within the general hire times and typically from 12 noon to 12 midnight; the opportunity is limited to keep fit and perhaps badminton
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5) periodically, if requested by hirers
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 3) n/a		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4) n/a		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5) n/a		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 3) any performance would be within the general hire times and typically from 12 noon to 12 midnight		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) periodically, if requested by hirers		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) any performance would be within the general hire times and typically from 12 noon to 12 midnight		
Mon					
Tue			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5) periodically, if requested by hirers		
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) any performance would be within the general hire times and typically from 12 noon to 12 midnight		
Mon					
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5) periodically, if requested by hirers		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u> sound system and equipment in the main hall	
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) <u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4) <u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) periodically, if requested by hirers	
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing sound system and hall floor		
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5) periodically, if requested by hirers		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u> village social events, parties ,receptions and various classes		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon				Outdoors	<input checked="" type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5) periodically, if requested by hirers		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 3) n/a		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4) n/a		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) n/a		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) <i>CHRISTMAS/NEW YEAR TO 02.30 am.</i>					
Mon	12	10.30						
Tue	12	10.30						
Wed	12	10.30						
Thur	12	10.30						
Fri	12	11.30						
Sat	12	11.30						
Sun	12	11.30						
						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) At village functions and whenever requested by hirers		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Mr Robert Walton MBE	
Address Trunkwell Mansion House Beech Hill RD Beech Hill	
Postcode	RG7 2AT
Personal Licence number (if known) 013821	
Issuing licensing authority (if known) West Berks	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)
 none

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) Any day between 7am and midnight, as requested by hirers
Sat			
Sun			

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

nothing beyond existing Health and Safety/Fire Safety etc requirements
hirers and users are to adhere to the rules set down by the management committee'

b) The prevention of crime and disorder

Only specified people have the door codes. A designated trustee is present and the start and end of each individual hiring. A contact number is available for each hirer in case of problems. There is a full security system and CCTV

c) Public safety

All hirers are given a comprehensive listing of the facilities available and how they should be used safely. there is a fire alarm and security system in place with emergency lighting.

d) The prevention of public nuisance

Only specified people have the door codes. A designated trustee is present and the start and end of each individual hiring. A contact number is available for each hirer in case of problems. There is a full security system and CCTV. Neighbouring residents also have a contact phone number in case of problems - we do not allow music beyond 12 midnight

e) The protection of children from harm

Hirers sign that they are responsible for all people who attend the hiring, including children. The site is fenced and will be gated.


Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

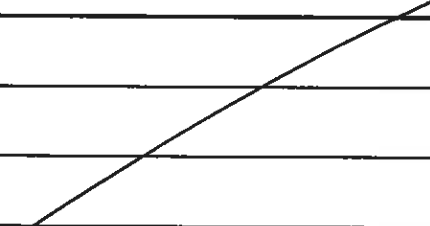
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	8th July 2011
Capacity	Treasurer and Vice Chairman [TRUSTEE]

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Graham Bell Selborne House, Chapel Drive, Beech Hill,			
Post town	Reading	Post code	RG7 2BH
Telephone number (if any)	work 01256 766673		
If you would prefer us to correspond with you by e-mail your e-mail address (optional) gc.jabell@btinternet.com			

Consent of individual to being specified as premises supervisor

Robert Walton MBE

I
[full name of prospective premises supervisor]

of

Trunkwell Mansion House
Beech Hill Road
Beech Hill
Reading
Berks

.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

.....
[type of application]

by

Beech Hill Memorial Hall Trustees

.....
[name of applicant]

relating to a premises licence

.....
[number of existing licence, if any]

for

Beech Hill Memorial Hall
Wood Lane
Beech Hill
RG7 2BE

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Beech Hill Memorial Hall Trustees

[name of applicant]

concerning the supply of alcohol at

Beech Hill Memorial Hall
Wood Lane
Beech Hill
RG7 2BH

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

013821

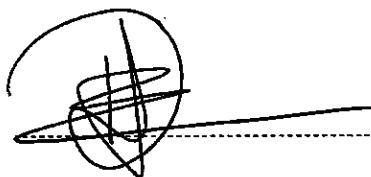
[insert personal licence number, if any]

Personal licence issuing authority

West Berks

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

Robert Walton MBE

Date

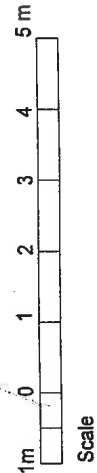
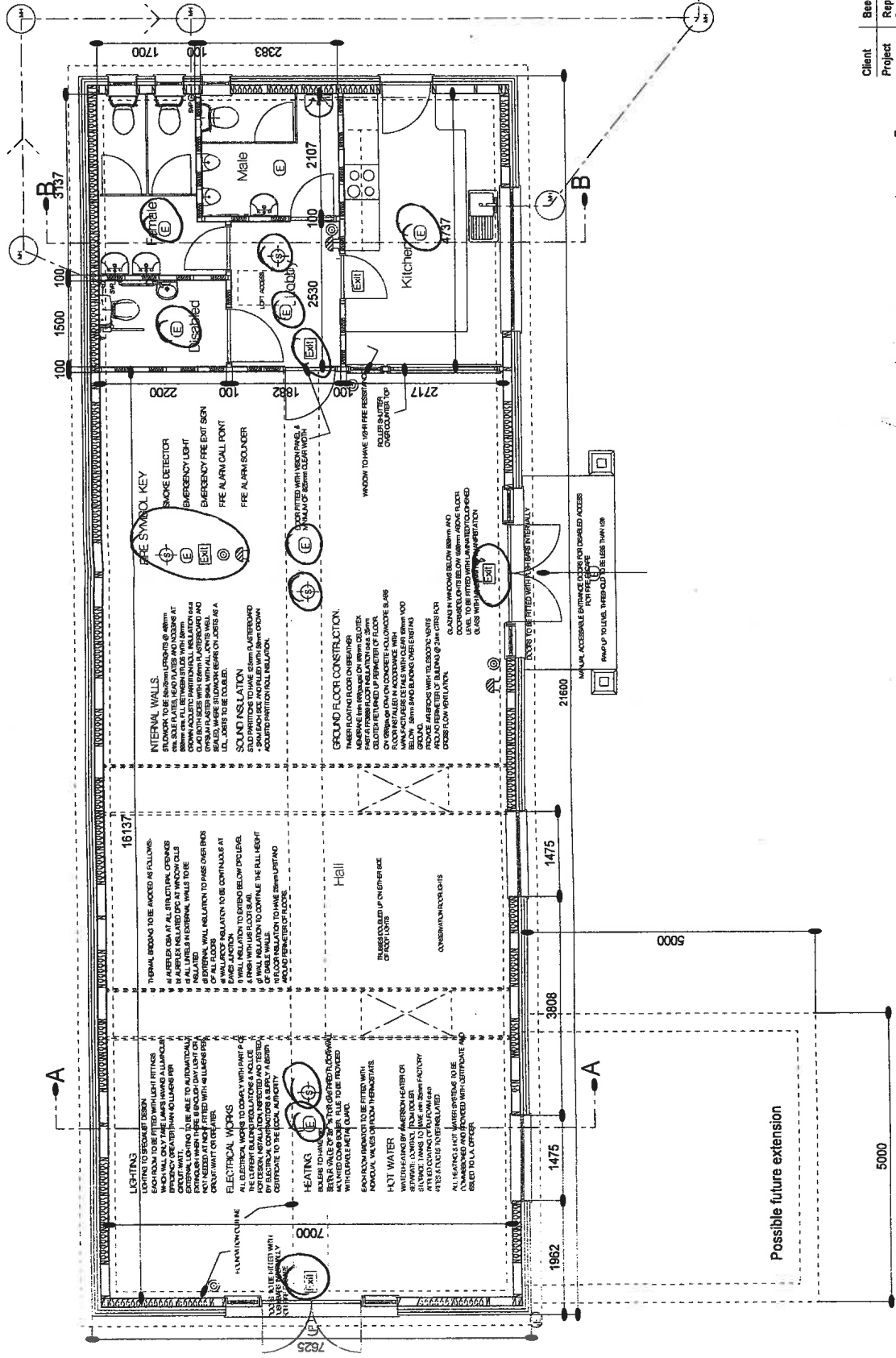
8 July 2011

J G ROBERTSON

John G Robertson
 Registered Architect
 Chartered Architect

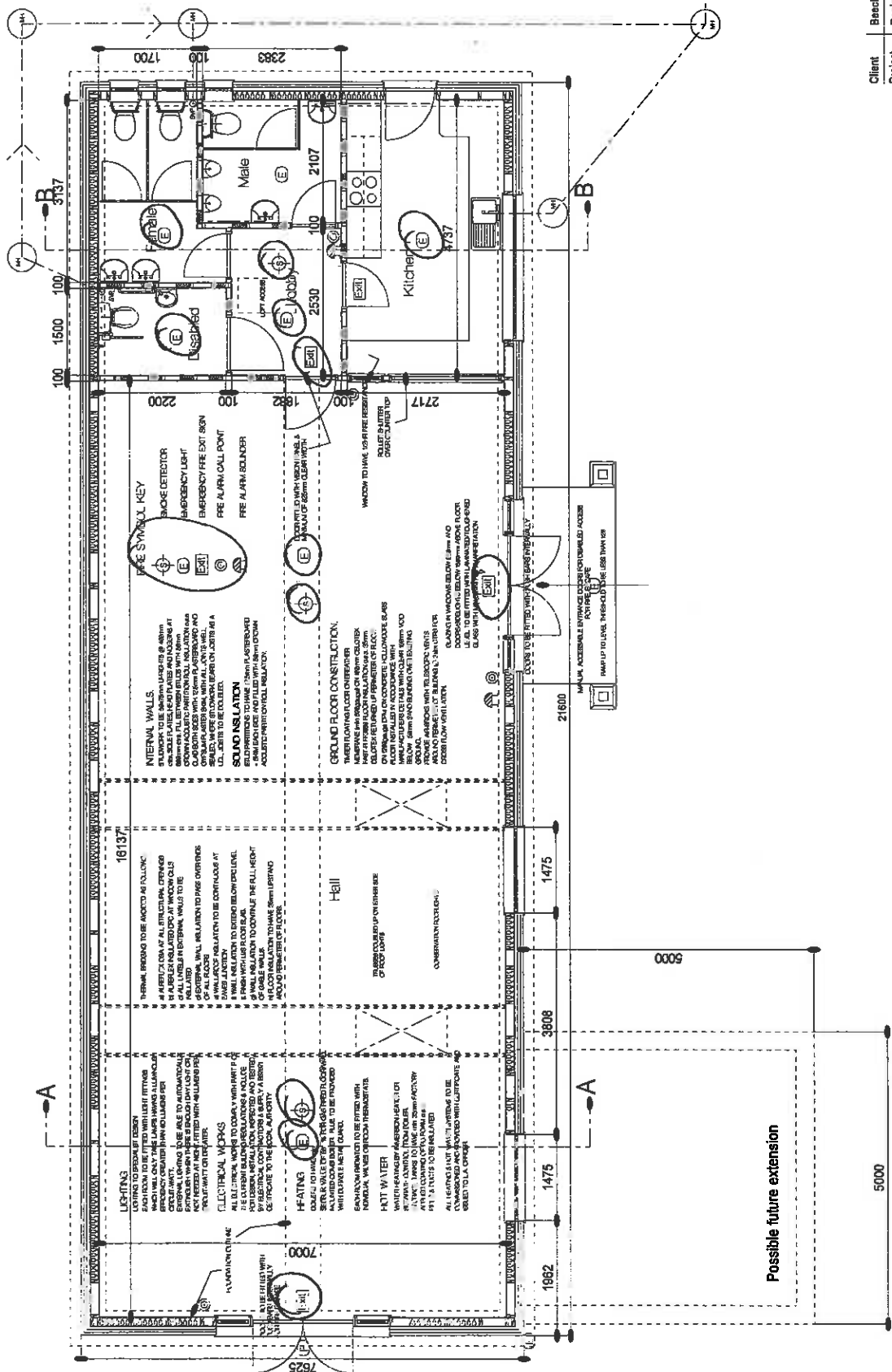
Telephone 02753 74088
 Fax 02753 27901
 18 Birch Grove, HOOK
 Hampshire RG27 8LJ
 john.g@robertson-jg.co.uk

Client	Beech Hill Memorial Hall	Date	June 09
Project	Replacement Hall Beech Hill Berks.	Drawn	JGR
Title	Building Regulations Plan & section	Scale	1:50@A2
		Drwg. No	0906101G



Beech Hill Memorial Hall

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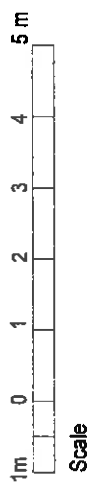
21000

J G ROBERTSON

John G Robertson
 Registered Architect
 Chartered Architect

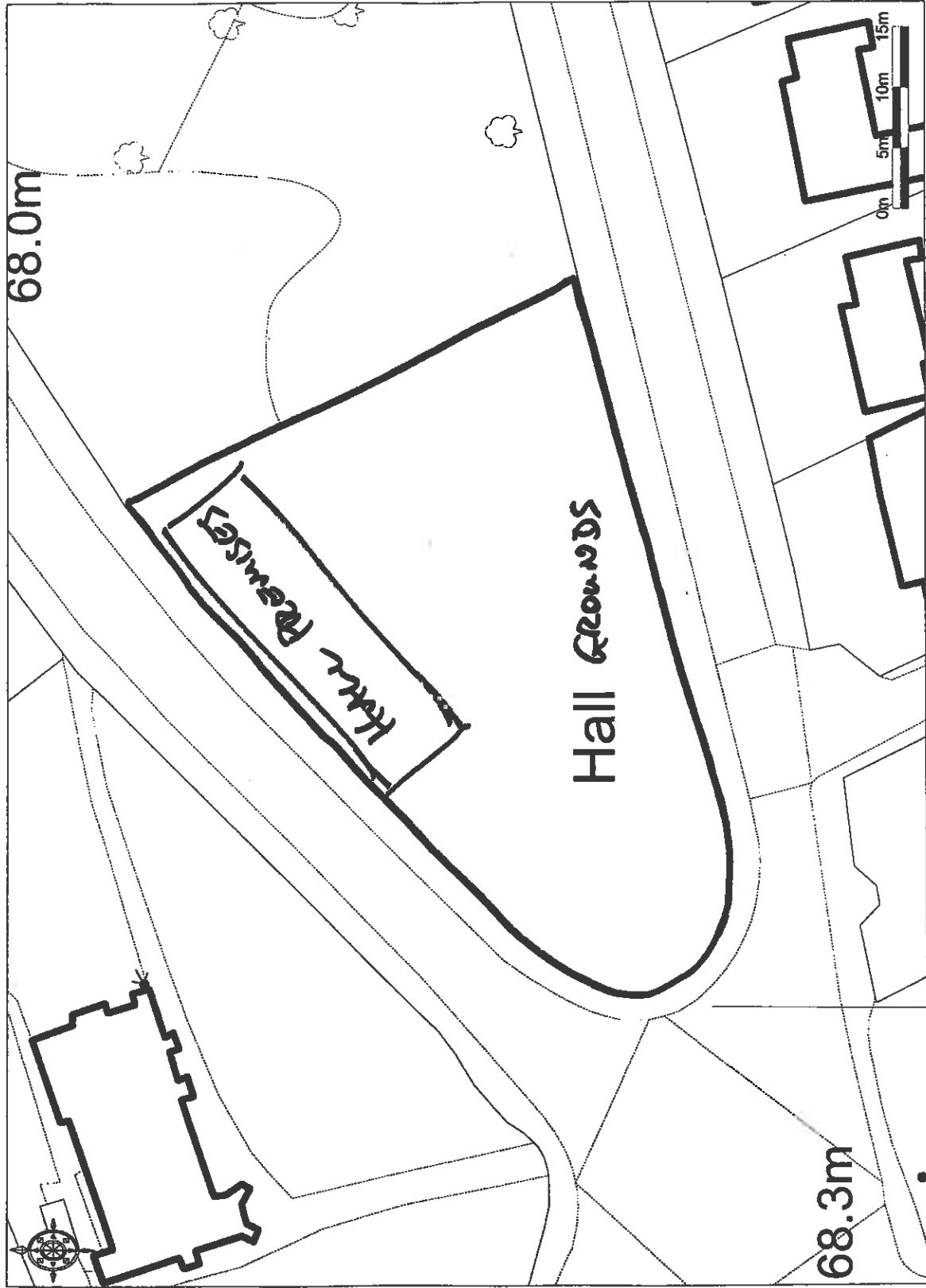
Telephone: 0906 20088
 Fax: 0906 20071
 19 Beach Grove, HOOK
 Hampshire RG27 8PJ
 john@jrobertson.co.uk

Client	Beach Hill Memorial Hall	Date	June '09
Project	Replacement Hall	Drawn	JGR
Title	Beach Hill Bents.	Scale	1:50@A2
		Drwg. No	0906/01G
Building Regulations Plan & section			



Beach Hill Memorial Hall

BEECH HILL MEMORIAL HALL



**FOR PREMISES
LICENCE**

Planning application for new Hall; site plan

Enabled by
Ordnance Survey



anned



Fagus House
Wood Lane
Beech Hill
Berkshire
RG7 2BE
07896 036019
Anton.roberts@gmail.com

Tuesday, 02 August 2011

RE: Premise Licence Application Beech Hill Memorial Hall Trustees

Dear Sirs/Madam,

We are writing to raise an objection to Beech Hill Memorial Hall being granted a Premise Licence on the grounds of Public Nuisance.

The hall itself is of timber construction and to the best of our knowledge has limited sound proofing. The hall is located in a quiet village location on a significant residential road. The hall is sited directly opposite our property 'Fagus House'.

The hall has recently replaced the original Memorial Hall and we are very supportive of the new hall being used for village activities in keeping with original hall. However, due to the hall's close proximity to a number of residential properties we are concerned about the levels of noise and light pollution experienced at ours and neighbouring properties from substantial events held in the village hall.

The granting of a licence that facilitates the sale of alcohol and playing of loud music, especially at night, would result in a considerable level of disturbance. Due to the construction and location of the Memorial Hall, any events of the nature described above have been clearly audible inside our house and have an unacceptable impact on us. There would also be extensive noise and light pollution from people leaving events late at night, again having a negative impact on the local residents.

The granting of the licence would enable the village hall to operate as a commercial venture, being regularly hired for events with no limit on the frequency and timings.

The circumstances described above would lead to continued noise and light pollution from the hall, which would unfortunately have a detrimental impact on us as a family, through continued and frequent disturbance and ultimately loss of sleep at night. Therefore, we believe Beech Hill Memorial Hall appears to be an inappropriate venue to receive a premise licence for the sale of alcohol. The hall should also have restrictions on noise levels and hours of operation. The activities undertaken at the hall should be limited to those such as society and group meetings, plays, indoor sport and similar entertainment.

Yours Faithfully

Mr & Mrs A Roberts

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